

Directing Online Donations

Keene Valley Congregational Church (KVCC) utilizes PayPal to facilitate online donations to our church. Unless otherwise directed, online donations are routed to the church's general operations fund. However, members and friends may wish to direct online donations to specific ministries of the church, or mark them for special offerings. This document describes how to do this.

If you have any questions about how to use PayPal, or direct online donations, please contact the Church Office for assistance: (518) 576-4711, or kvcc12943@gmail.com.

Accessing the Church's PayPal Donation Page

- 1) The first step to making an online donation is to visit KVCC's website: www.kvccny.com.
- 2) On the landing page you will see a yellow donate button, which looks like this:



- 3) Simply click on the button and you will be brought to the KVCC donation page in PayPal.
- 4) On the donation page you will be able to enter the amount of your donation, and choose if you would like to make the donation using a credit/debit card, or an existing PayPal account.
- 5) Once you make your choice PayPal will bring you to another screen.

Donating Using a Credit/Debit Card

- 1) If you chose to pay with a credit/debit card you are brought to the following screen, which allows you to enter your card information. It also allows you to enter a note, which can be used like a memo field on a check.
- 2) The note field is circled in red to show you where it appears on the screen. If you choose to write a note, click on the note line and a text box will open where you can add the note.
- 3) If you use the note field, you may enter information related to how you would like your donation to be directed, e.g. Pastor's Discretionary Fund, The Flower Fund, Hurricane Relief, etc.
- 4) Once you have written your note simply proceed with adding the required information on the rest of the screen.

Donate to
Keene Valley Congregational Church


\$20.00
USD

Make this a monthly donation [?](#)

 Write a note (Optional)

Have a PayPal account? [Log in](#)

Donate with a debit or credit card

Country United States 	
Card number	
Expires	Security code
First name	Last name


Donating Using an Existing PayPal Account

- 1) If you chose to pay with an existing PayPal account you are brought to the following screen, which allows you to choose the method of payment associated to your account. It also allows you to enter a note, which can be used like a memo field on a check.
- 2) The note field is circled in red to show you where it appears on the screen. If you choose to write a note, click on the note line and a text box will open where you can add the note.



- 3) If you use the note field, you may enter information related to how you would like your donation to be directed, e.g. Pastor's Discretionary Fund, The Flower Fund, Hurricane Relief, etc.
- 4) Once you have written your note simply proceed with adding the required information on the rest of the screen.

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Keene Valley Congregational Church

\$ 20.00
USD

 Add a note

Donating from [>](#)

 Mastercard \$20.00 USD
Credit 
PREFERRED

You'll donate \$20.00 USD

Share your mailing address with Keene Valley Congregational Church so they can acknowledge your donation.